

## Epping Upland C. of E. Primary School

Carters Lane, Epping Green, Epping, Essex CM16 6QJ

Headteacher: Mrs Sarah Hurwood B.A.Hons

Telephone: 01992 572087

[office@eppingupland.efspt.org](mailto:office@eppingupland.efspt.org)



## Consultation on the 2024/2025 admission arrangements for Epping Upland C of E Primary School

### **Formal Proposal**

Consultation is taking place to amend the oversubscription criteria for the school to include children of staff in order to assist with the recruitment and retention of staff within the school.

The Consultation is to enable these changes to take effect from the Year R intake of September 2024.

This document is designed to:

- Notify you of proposals to make statutory prescribed alterations at Epping Upland C of E Primary School with effect from 1 September 2024.
- Invite your comments on these proposals

### **The Statutory Process**

The Department of Education (DfE) has set out the requirement and processes for making such changes in paragraphs 1.45 – 1.48 of the School Admissions Code 2021.

The proposed changes are being submitted by the Governing Body of the School and the Epping Forest Schools Partnership Trust.

### **The next stages**

This public consultation will run for the statutory period of six weeks in accordance with the requirements of the School Admissions Code.



Part of Epping Forest Schools Partnership Trust

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### **Consultation timetable – subject to change as necessary / required by law**

- Consultation period - **1 December 2022 to 16 January 2023**
- Formal implementation of proposals if approved - **1 September 2024**

No decisions will be made until all the respective and legal consultations have been completed and local views have been carefully considered. Any decision taken on these proposals will be subject to any appropriate permissions being granted. All responses and comments to these proposals will be taken into consideration.

### **How to make comments**

Email your comments to [admissions@efspt.org](mailto:admissions@efspt.org) by 16 January 2023

Alternatively, comments may be sent to the school at the following address:

The Governing Body  
Epping Upland C of E Primary School  
Carters Lane  
Epping Green  
Epping CM16 6QJ

Regrettably, it will not be possible to acknowledge receipt.

All responses must be received by 16 January 2023



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### **Current Oversubscription Criteria for Epping Upland C of E Primary School**

Carters Lane, Epping Green, Epping CM16 6QJ

Telephone 01992 - 572087

Email: [office@eppingupland.efspt.org](mailto:office@eppingupland.efspt.org)

Website: [www.eppinguplandcofeschool.co.uk](http://www.eppinguplandcofeschool.co.uk)

Headteacher: Mrs S Hurwood

Academy (Co-educational) 4–11

School Number: 881-3125

Published admission number 2023/2024: 30

### **Admissions Policy**

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children (as defined in the Primary Education in Essex booklet)
2. Children with a sibling attending the school
3. Children living in the priority admission area of Epping Upland Primary School
4. Children living in the priority admission area of Coopersale and Theydon Garnon CE, Epping Primary, Ivy Chimneys and Theydon Bois Primary schools
5. Remaining applications

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.



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### **Proposed Oversubscription Criteria for Epping Upland C of E Primary School**

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Telephone 01992 - 572087

Email: [office@eppingupland.efspt.org](mailto:office@eppingupland.efspt.org)

Website: [www.eppinguplandcofeschool.co.uk](http://www.eppinguplandcofeschool.co.uk)

Headteacher: Mrs S Hurwood

Academy (Co-educational) 4–11

School Number: 881-3125

Published admission number 2024/2025: 30

#### Admissions Policy

There is no guarantee of a place for children living in the priority admission area.

In the event of oversubscription places will be allocated using the following criteria in the order given:

1. Looked After Children and previously looked after children  
(as defined in the Primary Education in Essex booklet)
2. Children with a sibling attending the school
3. Children of all staff at the school
  - a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and / or
  - b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill-shortage
4. Children living in the priority admission area of Epping Upland Primary School
5. Children living in the priority admission area of Coopersale and Theydon Garnon CE, Epping Primary, Ivy Chimneys and Theydon Bois Primary schools
6. Remaining applications

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from home to school, those living closest being given the highest priority.

